

January 3, 2012

Dear Metropolitan Regional Career and Technical Center Parents:

I am writing to ask you to take an important ten-minute online survey, called SurveyWorks, about our school. The Rhode Island Department of Education conducts this survey each year. It gives schools important feedback on these key areas for school success:

- climate and safety
- teaching and learning
- family involvement
- resources

As principal, I believe your feedback is essential to student and school success. Your views on matters like the safety of your child at school, the way students are taught, the condition of the school, and how connected you feel to this school are important to us. By taking this short survey you can help us to make improvements to our school. This survey is voluntary. Responses are anonymous and cannot be linked to any individual and no one can find out how you answered the survey.

Parents can take the short survey online or on paper between January 5, 2012 and February 16, 2012. To take the survey online go to: www.surveyworks.ride.ri.gov and click on "Take a Survey".

If you don't have access to a computer or the Internet or prefer to take the survey using pen and paper, you can pick up a paper survey in the school office or fill out the form below and return it to the school. We will send a paper copy of the survey and an envelope home with your child. Please return the completed survey in the envelope to the school no later than February 16, 2012. *(If school can provide a computer for parent access, please add sentence here.)*

Both the paper and online version of the survey will require you to enter the school code listed at the bottom of this sheet. The code allows the survey administrator to track the survey response rate for our school but does not identify you.

I want to thank you for being a part of this very important project. If you have any questions, please contact SurveyWorks at 1-877-787-5725 or email: surveyworks@wested.org.

Sincerely,

Nancy Diaz Bain
Co-Director
The Met School

School Code: step

The survey website is: www.surveyworks.ride.ri.gov and click on "Take a Survey"

Child's Name: _____

Child's Teacher: _____

Please send home a paper copy of the SurveyWorks! Parent Survey with my child in the following language:

English Spanish Portuguese